



Learning and Travel Fund Guide

Meyer's Learning and Travel Fund supports our grantees in learning about systems change in pursuit of racial equity. Learning and Travel Fund grants are only available to organizations that have received an operating or program grant from Meyer since January 1, 2017. Eligible organizations may receive up to \$5,000 per calendar year. Grants may cover the following types of expenses for conferences or trainings focused on systems change and/or racial equity:

- Up to 100% of registration fees for training and conferences, both local and out-of-town conferences in the continental US, for one or more grantee staff, board, and/or key partners (including community members and volunteers); and
- Travel expenses: airfare, train, or bus tickets; mileage reimbursement; hotel; meals; parking; and/or local transportation.

To complete the application, you will need the following documents or information:

- Organization's name and tax ID number
- Contact phone number and email address
- Amount requested
- Name and dates of conference or training
- Name(s) of people attending the conference or training, along with their titles or community affiliations
- Brief explanation for why you'd like to attend the conference or training.
- Links to details of the conference or training, or PDF of conference or training brochure
- Budget, including registration fees, transportation, lodging, meals, and any other direct costs to attend.

We will let you know within a few weeks of your submission whether we've approved the grant. Questions about the Learning and Travel Fund? Contact Karen FitzGerald at kfitzgerald@meyerfdn.org.

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