



## 2019 Application Guide

In 2018, the Meyer Foundation shifted its grantmaking focus to eliminating racial disparities in housing, employment, education, and asset building. Before applying, please review [Advancing Equity](#), as well as our [Goals, Our Funding Approach](#), [Why Racial Equity?](#), and [FAQ](#) pages.

To complete the online application, you will need the information and documents listed below. We encourage you to save your online application frequently so work is not lost. Also, please keep in mind that the Meyer Foundation recognizes that working in systems change to address structural racism means that your analysis of inequitable structures and disparities may not change significantly from year to year. Therefore, if you are a returning grantee, it may be appropriate to look at your prior Meyer application responses and update them based on any new learning or new strategies. Please do not feel it is necessary to re-word information that remains accurate.

Also, the Meyer Foundation evaluates applications and proposals based on alignment with our goals and funding approach (see links above), not on grammar and sentence structure. Feel free to use bullets where appropriate in responding to the questions.

When ready to apply, please click the Start a New Grant Application link at the bottom of this guide. Feel free to contact us at [apply@meyerfdn.org](mailto:apply@meyerfdn.org) or at 202-483-8294 with any questions.

### Organization Information

- IRS tax identification number
- Name, address, telephone number, website
- Year established
- Fiscal year end date
- Number of full-time and part-time staff
- Number of volunteers or members (including board members)
- Operating expenses for fiscal year 2018 (actual)
- Operating expenses for fiscal year 2019 (budgeted)
- For chief executive: name, title, phone, email
- For grant request contact (if different from chief executive): name, title, phone, email

### Grant Request Summary

- Request amount
- Term (in whole months)
- Type of support requested: general operating or project/program support
- Geographic area served by this request
- For Program/Project Requests ONLY:
  - Program/project budget
  - Name of program/project

### Demographic Data

As the Meyer Foundation operationalizes its [focus on racial equity and systems change](#), we must ascertain select demographic data about our prospective grantee partners and their constituents. This information will serve multiple purposes: 1) to help us understand how the organizations Meyer supports reflect the communities they serve; 2) to equip our staff with critical data to better understand the needs of our communities and how organizations are meeting those needs; and 3) to track our progress with our board, grantees, and the communities we aim to improve.

1. Please provide the following information about your board of directors and staff to the best of your ability. Please indicate **whole numbers**. (Please include senior staff when filling out full/part-time staff)

	Board	Full-time Staff	Part-time Staff	Senior Staff
Asian/Asian American				
Black/African American				
Hispanic/Latino/Latina				
Multi-racial or multi-ethnic				
Native American/American Indian				
White				
<b>Other</b> <i>If Other, please specify race/ethnicity and number for each group</i>				

2. Please provide the racial/ethnic distribution of your constituents (by percentage) to the best of your ability.

	Asian/Asian American	%
	Black/African American	%
	Hispanic/Latino/Latina	%
	Multi-racial or multi-ethnic	%
	Native American/American Indian	%
	White	%
	Other	%



## Narrative Questions

1. Mission statement (up to 30 words max)
2. Organizational history (up to 100 words max)
3. In what ways has racism contributed to inequities for your constituents or the individuals your organization serves? Feel free to use a few examples, anecdotes, data or research. [See Meyer's Racial Equity resources here.](#) (up to 400 words max)
4. How does the organization advance racial equity in housing, education, employment or asset building? (up to 400 words max)
5. Please name up to three of your organization's top priorities for the upcoming year (please list, using dashes or asterisks, up to 60 words max)
6. What strategies will you employ to achieve these priorities in the upcoming year? How do your strategies align with the Meyer Foundation's funding approach? (up to 250 words max)
7. Please identify up to two challenges that your constituents consistently face within the systems your organization works (ex. employment, housing, education). (up to 500 words max)
  - How might your current or future work help impact those systems. (up to 500 words max)
8. How does your organization center those most impacted by your issue? In what ways are constituents involved in advising and decision-making for the organization? (up to 100 words max)
9. Please summarize your organization's recent accomplishments, including what changes in systems, conditions, or issues you achieved (up to 400 words max)
10. Anything else you'd like us to know about your work? (up to 250 words max)
11. For Program/Project Requests ONLY: Describe how the project will work, how many people will be served or involved, significant partners, anticipated results specific to the project, and any funding already in place. (up to 300 words max)

## Required Attachments

- Current operating budget (including revenue and expenses)
- List of board members with professional and/or community affiliations
- List of major current and/or prospective funders with amounts committed/requested from each
- For program/project requests only: program/project budget (including revenue and expenses) and list of current and/or prospective funders with amounts committed/requested from each

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