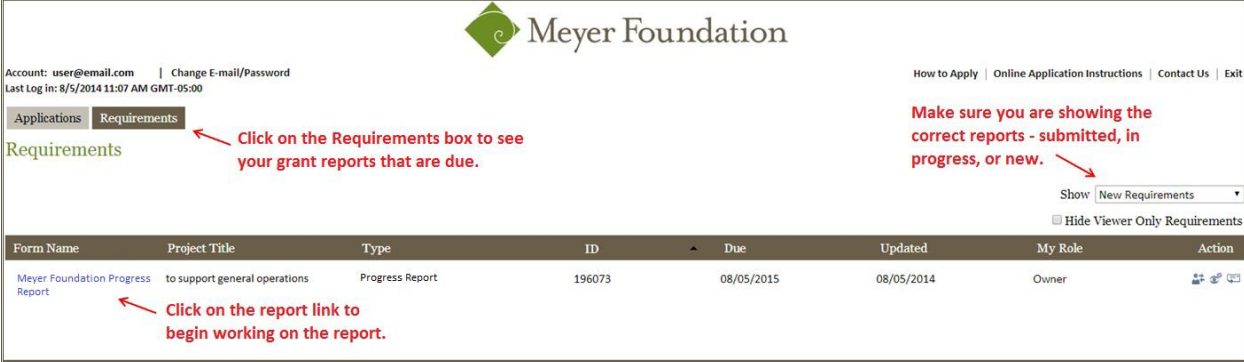


Progress Report Guidelines



Account: user@email.com | Change E-mail/Password
Last Log in: 8/5/2014 11:07 AM GMT-05:00

How to Apply | Online Application Instructions | Contact Us | Exit

Applications Requirements

Requirements

Click on the Requirements box to see your grant reports that are due.

Make sure you are showing the correct reports - submitted, in progress, or new.

Show New Requirements

Hide Viewer Only Requirements

| Form Name | Project Title | Type | ID | Due | Updated | My Role | Action |
|----------------------------------|-------------------------------|-----------------|--------|------------|------------|---------|------------------------|
| Meyer Foundation Progress Report | to support general operations | Progress Report | 196073 | 08/05/2015 | 08/05/2014 | Owner | Report |

Click on the report link to begin working on the report.

To submit your report, click the **Account Login** button on Meyer's homepage (www.meyerfoundation.org). Navigate to the **Requirements** tab, where you will be able to upload the required narrative and financial report documents.

Narrative Report

Your progress report, which should be two to four pages, should restate the measureable impacts described in your application (if applicable), describe the progress you've made in achieving that impact, note any problems or difficulties you are encountering, discuss and any changes you plan to make moving forward.

Financial Report Documents

For general support grants:

1. Financial statements, including a statement of activities (sometimes called an income statement, or profit and loss statement) and a balance sheet (sometimes called a statement of financial position) for the fiscal year(s) in which the grant was spent. If the grant period extends into the current fiscal year, please include interim financials that cover the grant period.
2. A financial report that shows budgeted vs. actual income and expenses for the entire organization for the most recently completed fiscal year.

For program or project support grants:

1. The two items requested above, and
2. A financial report that shows budgeted vs. actual income and expenses for the project or program during the grant period. This report does not necessarily need to align with your organization's fiscal year, but should be consistent with the budget submitted with your original grant request.